**Installing the Phone Adapter:**

**If you are installing your cable phone using existing wiring, please see the reverse side for installation.**

**If you are installing to one location, please follow these instructions:**

1. Power off your devices, including your modem and PC. (If applicable.) Connect a telephone.
2. Insert the telephone cable into the Phone 1 port of the phone adapter. See figure above.
3. Connect one end of the Ethernet cable included to the Ethernet Port of the phone adapter. Connect the other end to the Ethernet port of your PC.
**\*Note: If you do not have a PC, connect the Ethernet cable to Port 3 on your modem.**
4. Insert the other Ethernet cable into the Internet port and connect the other end into Port 1 on your cable modem.
5. Power on the cable modem.
6. Insert the appropriate end of the power cord into the phone adapter. Plug the other end into a power outlet of surge protector.
7. The power LCD on the front panel of the phone adapter will light up as soon as the phone adapter powers on.
8. Power on the PC. (If applicable.)

**\*If for any reason you encounter difficulties during the installation process, remember that help is available at 518-943-6600, option 1, then option 2.**

**Once Installed, You MUST Activate Your Account.
Mid-Hudson Cable Phone Configuration Guide:
Step 1:** Open your online web browser
 Go to [www.mhcable.com](http://www.mhcable.com)
 From the top menu, go to **“Products and
 Services”** Click on **“Cable Phone”** Click on Activate Your Phone
 When the login page appears, click on
 **“Activate My Account”**

**Follow online instructions to activate your account. If for any reason you encounter difficulties, please contact Support at 518-943-6600, option 1, then option 2, or toll free at 1-800-342-5400.**

**To Log Into Your Voicemail:**1. From your Cable Phone, dial your Cable Phone number or 86#. If away from home, dial 1-800-974-6576 to access voicemail.
2. Immediately at voicemail prompt, press \*.
3. You will be prompted for your password. If this is your first time, your password will be your complete 11 digit phone number (i.e. 1-555-777-9999) and you will be prompted to reset your password.
4. Once logged into your voicemail, you can navigate the menu to listen, delete or save your voicemail messages.

**Menu:
1** – Read voicemail message
 **3** – Advanced Options
 **1** – Reply **3** – Envelope
 **4** – Play previous message
 **5** – Repeat current message
 6 – Play next message
 7 – Delete current message
 8 – Forward message to another mailbox
 9 – Save message in folder
 \* - Help: during message playback, rewind
 # - Exit: During message playback, skip
 forward
2 – Change Folders
0 – Mailbox Options
 1 – Record your unavailable message
 2 – Record your busy message
 3 – Record your name
 4 – Record your temporary message
 5 – Change your password
 \* - Return to the main menu
\* - Help
# - Exit

After recording a message (incoming message, busy/unavailable greeting, or name):
1 – Accept 2 – Review 3 – Re-Record

**While listening to a recorded voicemail message: Press # to fast forward or \* to rewind. Note that the # and \* keys only work when the message is in the process of being played back.
To access your voicemail away from home:
You can do so by dialing our voicemail access number at 1-800-974-6576. You will be prompted for your voicemail box number. This will be your full 11 digit phone number (i.e. 1-555-777-9999), once you enter this, wait 1-2 seconds and you will be prompted for your password. You will then be in your voicemail and be able to check, delete or respond to voicemails.**